

contemporary craft

Rental Policy

The Society for Contemporary Craft (SCC) is available for rentals from 6:00 pm to 11:00 pm, Monday through Saturday, and some Sundays at 2100 Smallman Street in the Strip District (the corner of 21st Street and Smallman Street). 8 weeks advance notice is required. Given the open floor plan and the fragile nature of the arts installations, the facility is not appropriate for wedding receptions, dancing, or events for children.

A non-refundable security deposit of 50% of your total rental is required to hold your date and is due with the signed contract. This deposit will be deducted from the final total of your rental. The remaining rental fee and copies of all insurance and licenses are due 10 days before your event.

	Gallery Space (main floor)	Studio Space (lower-level)	Note
Space Capacity	<ul style="list-style-type: none"> Rentals can seat 70 guests at tables in the Gallery or handle up to 200 guests for a cocktail style event. 	<ul style="list-style-type: none"> Wood Studio - 24' x 36' up to false wall Middle Studio - 22'4" x 34'10" open area Studios on the lower level can seat 30 guests for lectures and 20 guests at tables. Up to 150 guests can be accommodated on the Studio level for a cocktail style event. 	Both floors are accessible with a ramp to the front door and an elevator inside SCC to move between levels. Both levels have accessible bathrooms.
Pricing Structure	<ul style="list-style-type: none"> General - \$1,700 for a six-hour rental. Pro-rated at \$300/hour for less than 6 hours. Please contact us for non-profit rates. 	<ul style="list-style-type: none"> Wood Studio - \$50/hour Middle Studio - \$50/hour 	Please account for the total hours you will need for the event. Additional rental fees will be charged to allow time for set-up and clean up.

Smoking & Alcohol Policy:

- No smoking is permitted anywhere in the facility.
- Alcoholic beverages can be served as long as all the required insurance and licenses have been arranged for your event.
- No red wine or darkly colored specialty drinks are allowed anywhere in the facility.

Additional Notes:

- A minimum of 2 staff members will be present throughout the event. Additional staff will be added as required at a rate of \$20/hour and a minimum rate of \$80 per event.
- Both levels, tables and chairs are included in the rental rate quoted.
- No candles, adhesive labels, tape, or tags are allowed.
- SCC allows you to select any catering service, but can supply a list of suggested catering companies.
- On street metered parking is available and free of charge after 6:00 pm.

For more information, please call 412-261-7003 ext 12 or email Info@contemporarycraft.org

